



GOVERNMENT OF INDIA
DEPARTMENT OF PUBLICATION
CIVIL LINES, DELHI – 110 054.

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No.: G/111/14/2006-07/Gen.

Date: 12/12/2006.

To

Sub.: Quotation for supply of Telephone Sets.

Sir,

We are interested to purchase 25 Standard Telephone sets and 6 Telephone sets with Caller ID, Speaker Phone and Cordless with dialing facility features. You are requested to submit your best rates for supply of these at the date mentioned below:

Item: 25 Standard Telephone sets and 6 Telephone sets with Caller ID, Speaker Phone and Cordless with dialing facility features.

Delivery: The desired items must be delivered at the premises of this office and you will not charge any extra money for that.

Payment: On receipt of invoice and inspection by this office, payment will be arranged in due course of time. The rates quoted should indicate taxes, if any.

Quotation should be in a sealed cover. Super-scribed “**Quotation for Telephone Sets**” addressed to: “The Controller, Deptt. of Publication, Civil Lines, Delhi – 110 054. The firm whose rates are accepted, will be required to deliver the item at their own expense to the Department at Civil Lines, Delhi. The undersigned reserves the right to reject any or all the quotations without assigning any reason. The quotations should be dropped in “Office Quotation Box” on or before ____ / 12 / 06 latest by 3.00 P.M. These will be opened on the same day at 3.30 P.M.

Yours faithfully,

(K. Mohan Rao)
Asstt. Controller(Admn.)